

# **SUPPORT PROGRAM FOR RESEARCH AND INNOVATION ORGANIZATIONS IN QUANTUM TECHNOLOGIES**

## **INTERNATIONAL COLLABORATIVE RESEARCH PROJECTS**

### **QUANTERA – CALL 2023**

#### Application Guidelines

**Deadline for submitting requests:  
5 p.m. (Brussels time), 11 a.m. (Montreal time), May 30, 2023**



**QUANTERA**  
ERA-NET Cofund in Quantum Technologies

## **TABLE OF CONTENTS**

<b>INTRODUCTION</b>	<b>5</b>
<b>PROGRAM OBJECTIVES</b>	<b>6</b>
<b>ELIGIBLE CLIENTS</b>	<b>6</b>
<b>ELIGIBLE PROJECTS</b>	<b>7</b>
<b>FINANCIAL ARRANGEMENT</b>	<b>9</b>
<b>COMMUNICATION</b>	<b>12</b>
<b>PROJECT SELECTION</b>	<b>12</b>
<b>PROJECT APPROVAL</b>	<b>13</b>
<b>PROJECT TRACKING</b>	<b>13</b>
<b>CONTACT – PRIMA QUÉBEC</b>	<b>13</b>
<b>CONTACT - PROMPT</b>	<b>13</b>
<b>APPENDIX 1 - DEFINITION OF DIFFERENT TECHNOLOGY READINESS LEVELS (TRL)</b>	<b>14</b>
<b>APPENDIX 2- DETAILS ON ELIGIBLE TRAVEL EXPENSES</b>	<b>15</b>

**Documents required when submitting the application for the preproposal:**

- Duly completed PRIMA Québec or Prompt application form (signed and dated). Every section in the form must be filled out.
- The project coordinator must submit the application in the electronic submission system (ESS). The link and guide for the procedure are provided on the QuantERA website.

Prior to the submission proposers are asked to check if:

- The research is in line with the scope of the Call;
- The consortium meets transnational eligibility criteria;
- Each partner meets national eligibility criteria.

It is the responsibility of the partners to ensure their eligibility.

The Call follows a one-stage submission and evaluation procedure, with each proposal comprising a scientific document (a proposal form typically between 25 and 35 pages) and financial document (a table listing the detailed requested funding and lists of participants).

The Project Coordinator (PC) prepares a joint proposal for the whole consortium, using the templates available on the QuantERA website (<http://www.quantera.eu/>). The two forms (proposal form and financial form) composing the proposal are submitted via the Electronic Submission System (ESS) for QPR and for AQS.

The ESS will require administrative and financial information to be filled in by the Project Coordinator (PC) when creating the submission on the platform. Once the email addresses of the other partners are filled in by the PC, they receive an automatic email from the platform inviting them to connect to the submission platform and adjust the administrative and financial information already filled in by the PC.

It is crucial that each person involved in a proposal (Project Coordinator, Principal Investigator, permanent staff, non-permanent staff such as postdocs and PhD students) have their first name and last name specified in the financial template as well as in the table appearing in the first page of the proposal form.

Partners whose funding organization requires submitting forms alongside the joint proposal submission must do so.

We recommend submitting the proposal several days before the deadline in case that unforeseen issues occur. Submitted proposals can be modified until the Call deadline.

The Project Coordinator and all partners must be prepared to diligently answer email queries after the submission.

**Please note:**

- Funding will only be awarded upon proof of the following:
  - All additional funding (NSERC, NRC-IRAP or others) has been approved, a copy of the approval must be forwarded to PRIMA Québec or Prompt;
  - The full QuantERA proposal has been recommended for funding;
  - The other organizations in the QuantERA consortium have obtained their funding;
  - The various parties have drafted and signed an intellectual property agreement before the first grant payment.

- If a request for additional funding is included (NSERC, IRAP-NRC, or others), this request for additional funding must be submitted before June 11, 2023, a copy must be sent to PRIMA Québec or Prompt; **confirmation of obtaining additional funding must be sent to PRIMA or Prompt before December 30, 2023.**
- Partners of the Québec part of the consortium must be members of PRIMA Québec or Prompt at the time of the submission of the complete proposal and until the end of the project if it is funded.

### **Contacts for PRIMA Québec:**

For any additional information, or for assistance regarding the application form, please contact Michel Lefèvre at (514) 284-0211, Ext. 227.

PRIMA completed proposal form must be sent before **May 11, 2023, at 11 a.m. Montreal time** in a single file in PDF format (Adobe Acrobat) by email to: [laura.salatian@prima.ca](mailto:laura.salatian@prima.ca).

### **Contacts for Prompt:**

For any additional information, or for assistance regarding the application form, please contact Jinny Plourde, at 418 802-3337.

Prompt completed proposal form must be sent before **May 11, 2023, at 11 a.m. Montreal time** in a single file in PDF format (Adobe Acrobat) by email to: [jplourde@promptinnov.com](mailto:jplourde@promptinnov.com).

## INTRODUCTION

The Québec government considers innovation as an important driver of economic growth. If Québec is to maintain its status as an advanced society, exercise influence and open itself up to the world, it must ensure the participation of its researchers and organizations within collaborative industrial research projects that can generate future technologies. The government therefore seeks to encourage international research partnerships.

PSO-International help support the international efforts of Québec's universities and colleges, along with those of institutional and industrial players working within various research and innovation markets. To this end, the Ministère de l'Économie, de l'Innovation et de l'Énergie (MEIE) supports PRIMA Québec and Prompt in their participation in the QuantERA 2023 call.

QuantERA 2023 call was launched on January 26. The consortium consists of 35 funding bodies for a total budget of 33 million euros.

Country	Organization
Austria	FFG
Belgium	FNRS
Belgium	FWO
Bulgaria	BNSF
Canada (Québec)	PRIMA Québec
Canada (Québec)	PROMPT
Croatia	HRZZ (tbc)
Czechia	MEYS
Czechia	TA CR
Denmark	IFD
Estonia	ETAg
Finland	AKA
France	ANR
Germany	DFG
Germany	BMBF, VDITZ
Hungary	NKFIH (tbc)
Israel	Inn Auth
Italy	NQSTI (tbc)
Latvia	LZP
Lithuania	LMT
Luxembourg	FNR
Malta	MEYR
Netherlands	Quantum Delta NL
Poland	NCBR
Poland	NCN
Portugal	FCT (tbc)
Romania	UEFISCDI
Slovakia	SAS
Slovenia	MIZS
Spain	AEI
Sweden	VR
Switzerland	SNSF
Türkiye	TÜBİTAK
United Kingdom	UKRI EPSRC
United Kingdom	UKRI Innovate UK

## PROGRAM OBJECTIVES

### General Objective

Support and implement international research and innovation in quantum technologies initiatives between universities, colleges, institutions and industries.

### Targeted Results

1. Establish partnerships between universities, colleges, institutions and industry, in Québec, outside Québec and internationally
2. increased research collaboration between universities and industry, along with greater international, intersectoral and inter-agency collaboration;
3. Greater visibility for Québec researchers and their institutions at the national and international levels;
4. Greater development for researchers seeking to improve their competitive positioning in Québec's future markets through R&D projects.

## ELIGIBLE CLIENTS

### Eligible applicants

Applications must be submitted by Québec research establishments. Universities, CCTTs or public research centers<sup>1</sup> are eligible (if the research center is not on the list, please contact PRIMA or Prompt advisor to verify its status [public or private] with MEIE). They must allow the training of highly qualified personnel (HQP).

### Eligible Manufacturers

It is necessary to have at least one company (primarily an SME) with a presence in Québec (production or R&D). Businesses outside Québec are not eligible. The participation of partners is the subject of a signed letter of support.

You cannot have related companies in the QuantERA consortium. Therefore, the subsidiary or the parent company of the Québec company cannot participate in the project with the international partner.

### PRIMA Québec membership

For any project submitted to PRIMA Québec, for the Québec part of the QuantERA consortium, all industrial organizations, academics or public research centers participating in a project must be members in good standing of PRIMA Québec at the time of project submission in the full proposal phase and must remain so throughout the duration of the project if it - this is accepted for funding.

To become a member of PRIMA Québec: <http://www.prima.ca/en/become-member>

### Prompt membership

For any project submitted to Prompt, for the Québec part of the QuantERA consortium, all industrial organizations, academics or public research centers participating in a project must be members in good standing of Prompt at the time of project submission in the full proposal phase and must remain so throughout the duration of the project.

---

<sup>1</sup> The list of recognized eligible public research centers is available at the [following link](#).

## ELIGIBLE PROJECTS

All research projects with technological maturity levels<sup>2</sup> (TRL) 1 to 9 are eligible. However, agencies from other participating countries may restrict the level of the project's TRL. Please inquire before any project submission.

The projects are in collaboration with partners from the countries participating in the QuantERA 2023 call, there may be partners outside the QuantERA consortium. However the following conditions must be respected:

- Project consortium must have a minimum of 3 eligible partners applying for funding in at least 3 of the participating countries in the QuantERA.
- One partner acts as the Project Coordinator for the entire consortium and is the single point of contact towards the QuantERA Call Secretariat. Each consortium partner is directed by a Principal Investigator (PI), who interacts with the respective RFO. PI may not coordinate more than one proposal.
- The consortium budget must be balanced:
  - at most 60% of the total requested funding may be requested by partners from one country;
  - at most 40% of the total requested funding may be requested by a single partner.
- The consortium needs to be focused, that is, the proposed research must have a clearly defined goal.
- There is no limit in the maximum size of the consortium, but it must be adapted to the level and complexity of the project and each partner must make a significant contribution to the transnational added value of the collaboration.
- The financial assistance from MEIE will take the form of a non-repayable and non-recurring contribution of up to 50% of the eligible expenses of the Québec part, up to \$500,000 (management fees and FIR included) over three years per project. Other contributions must be demonstrated (official signed letters specifying the amounts granted for the realization of the project).

### Duration of Projects

In general, QuantERA projects have a duration of 36 months. Consortia may also propose 24 months, but each member of the consortium is strongly advised to read the national rules of their funding organization to be aware of the durations authorized by them.

### Partner Search Tool

In order to facilitate the process of forming research consortia, we offer applicants a Partner Search Tool available here: <https://ncn.gov.pl/partners/quantera/>. This tool can be used by projects looking for partners and partners looking for projects.

---

<sup>2</sup> See appendix 1

## THEMES

### For a submission to PRIMA Québec:

The proposed research and development project must relate to the themes of the QuantERA call and be related to one or more axes of PRIMA Québec.

In keeping with its strategic plan, PRIMA Québec recommends the submission of files dealing with the development of advanced materials applied to such key Québec sectors as transportation and infrastructure, energy, the environment, electronics, health and chemistry.

Technologies targeted by this call for projects include primarily:

- **New materials:** Polymers, elastomers, biomaterials, metals, innovative fillers, cellulosic filaments, natural and synthetic fibers, nanomaterials, quantum material, etc.
- **Formulated materials or high-performance finished or semi-finished products:** Composites (TD or TP), rubbers, alloys, ceramics, smart textiles, flexible materials, membranes, thin layers, coatings, biocompatible materials, encapsulation, sensors, quantum technologies, etc.
- **Implementation processes, scaling and new characterization techniques:** Additive manufacturing and 3D printing, modification and surface treatment, micro/nanofabrication, tools, new characterization tools, modelling and simulation, shaping processes, quantum calculus, etc.
- **Use of artificial intelligence with advanced materials** for production, integration or implementation processes or characterization technique.

### For a submission to Prompt:

The proposed research and development project must relate to the themes of the quantum call and be linked to one or more axes of Prompt:

- **Quantum computing** (for example, which includes but is not limited to the development of quantum computers, quantum software, quantum computer programming languages, quantum algorithms, quantum simulations, as well as essential support technologies the development of quantum computers (e.g. microfabrication, refrigeration, manipulation of photons));
- **Quantum communication** (for example, which includes among others quantum cryptography, quantum internet, quantum networks, and this through, among other things, the principles of quantum photonics, with multiple applications in particular in security and defence, and information storage and processing);

The proposed projects must contribute to the development and commercialization of:

- Quantum computer and quantum communication components;
- Quantum technologies that fall within the following fields of application (non-exclusive):
- **Life science** (for example, which includes, among other things, quantum simulation tools for the design of new drugs that potentially support or complement artificial intelligence, as well as the development of innovative materials for applications medical)
- **Sustainable development** (for example, which includes, among other things, the development and use of devices such as quantum sensors for the detection of mineral deposits)
- **Transport and logistics** (for example, which includes, among other things, the design of new innovative materials for vehicles or for aeronautics, as well as quantum simulation tools for optimization in logistics and supply chains supply of support or complement to artificial intelligence)

**QuantERA 2023 call covers two topics:**

- **Quantum Phenomena and Resources (QPR):**  
where the goal is to lay the foundations for the QT of the future. The focus is on basic quantum science and fundamental physics, and the projects should explore novel quantum phenomena, concepts, resources, protocols, algorithms, and/or address major challenges that prevent broad applications of some quantum technologies;
- **Applied Quantum Science (AQS):**  
where the goal is to take known quantum effects and established concepts from quantum science, translate them into technological applications and develop new products. These could be novel devices that are based on known quantum effects and that will serve a novel application in QT, or devices and systems that translate known quantum applications into products and industrial applications.



**PRIMA Québec and Prompt can only support collaborative projects submitted for the Applied Quantum Sciences (AQS) topic.**

Funded projects in both topics are expected to address one or more of the following research areas, see the guide for a description:

1. **Quantum communication**
2. **Quantum simulation**
3. **Quantum computation**
4. **Quantum information sciences**
5. **Quantum metrology sensing and imaging**

Please note that some themes and sub-themes are not supported by all agencies, please consult the QuantERA guide for more information.

**Proposal submitted to PRIMA Québec must be aligned with the subject of Applied Quantum Sciences, relate to one or more of the thematic axes mentioned above and be related to at least one of PRIMA's axes on advanced materials.**

## **FINANCIAL ARRANGEMENT**

### **ELIGIBLE EXPENSES**

Eligible expenses are those that involve the **Québec team's** research activities and **include project-related costs in Québec**. No additional financial assistance will be granted for any cost overrun regarding an approved project.

The expenses described below are eligible provided they **are justifiable and directly attributable to the completion of the project.**

The following expenses will be eligible if deemed reasonable, justifiable and directly attributable to the project:

- Salary expenditures for the R&D personnel hired to complete the project (by organization type):

- **For universities and institutions in the health and social services network where research activities are conducted:** Salary expenditures for graduate students, research assistants, research professionals and technicians;
  - **For College Technology Transfer Centres (CTTCs), NPOs and public research institutions:** Salary expenditures paid out to researchers and R&D personnel hired to complete the project without any other financial support from the MEIE.
- Student scholarships;
  - The purchase or leasing of project-related equipment<sup>3</sup>;
  - Research-related consumables and supplies;
  - Animal facilities and platform-related costs;
  - Travel and living expenses for Québec researchers and students (airfare, local transportation, accommodations, meal expenses and visa costs)<sup>4</sup>;
  - Consulting fees and subcontracting costs;
  - Management costs for the use of intellectual property;
  - Knowledge dissemination costs;
  - Costs related to the use of research and innovation results and intellectual property protection (publication costs, scientific and technological dissemination costs, workshop and seminar administration costs, international patent fees, etc.);
  - Legal document translation and design costs for partnership consolidations (maximum \$10,000).

### Specifications

Eligible project salaries are set according to the agreed-upon salary rates within each organization and **prorated to the involvement of the various employees.**

## INDIRECT PROJECT COSTS

Additional operating expenses will be eligible for **universities, affiliated hospitals and CCTT** additional operating expenses are eligible. A maximum rate of **27% prorated to the MEIE contribution** will be applied to the following five eligible cost items included in the direct project-related costs:

- Salaries and fringe benefits;
- Student scholarships;
- Materials, consumables and supplies, including animal facility and platform-related fees;
- Equipment purchases or leasing;
- Travel and living expenses.

Indirect research fees (IRF) will be included in the MEIE's financial support. Every financial partner involved must match this contribution.

---

<sup>3</sup> Expenses regarding small equipment purchases or equipment leasing will be limited to a maximum of 25% of all eligible expenses. The purchase value of each piece of equipment must be equal to or less than \$25,000 before taxes.

<sup>4</sup> These costs must represent a maximum of 15% of the total eligible expenses. For the purpose of calculating the subsidy, only the amounts corresponding to the scales in effect at the Government du Québec will be taken into account (see appendix 2 of this guide for more details).

## INELIGIBLE EXPENSES

Ineligible expenses will include, among others:

- Salaries for university professor-researchers, college professors and researchers from participating federal research centres;
- Salaries for administrative support staff;
- Travel expenses for the Québec team's researchers and students attending events not directly related to the project;
- Accommodations, travel and living expenses for foreign researchers and students;
- Support expenditures for the programming of activities;
- Expenses for project planning activities, or any commercial, economic or technology transfer activity, including:
  - Detailed market research;
  - Detailed financial studies;
  - Technological demonstrations;
  - Product or process testing and validation;
  - Product certification;
  - Market expansion;
  - Marketing plans;
  - Promotional activities;
  - Regulatory issues beyond the scope of intellectual property management and use, etc.;
  - The sale of samples, products, equipment and technology;
  - Any building purchase, sale or construction;
  - Licensing;
  - Joint ventures, mergers, acquisitions, etc.
- Any expense not directly related to the project;
- The cost of establishing an on-line presence or web hosting;
- Support expenditures for the programming of activities;
- Grant funds already received from the following:
  - Canada Foundation for Innovation (CFI), excluding the Infrastructure Operating Fund (IOF);
  - Other MEIE financial assistance programs.

## FINANCING PACKAGE

**MEIE financial assistance will not exceed 50% of eligible cash expenses.** PSO-International will accept a public co-financing for eligible cash expenses from multiple sources (please contact PRIMA or Prompt advisor to ensure the eligibility of additional funding), including but not limited to:

- The applicant organization;
- Institutions in the health and social services and education networks;
- Federal departments and agencies, including federal granting councils.
- Provincial and municipal departments and agencies, along with Québec research funds.
- Crown corporations.

**Financial assistance under the PSO will not be combined with contributions from any other MEIE program, including MITACS grants, which will not be accepted as co-funding for the financing package.**

If sources of co-funding are presented in the financing package, a copy of the request for additional financing must be provided when it is submitted by the end of June 2023 at the latest. **The copy of acceptance of the additional financing must be sent at PRIMA Québec or Prompt before December 30, 2023.**

Combined assistance from municipal, provincial and federal governments, as well as from partners with intervention funds financed by these levels of government, will not exceed **80%** of all project-related expenses. The assistance considered in this calculation will involve project-related grants, loans and tax incentives.

Companies must provide a minimum **cash** contribution equal to **20%** of eligible expenses.

## PROJECT MANAGEMENT COSTS

It is the responsibility of the funding applicant to inform industrial partners of the RSRI management fees. Industrialists involved in the project must contribute to the RSRI management fees for a total amount of 3% of the amount of the research mandate, up to a maximum of \$30,000. MEIE management fees are 2% for a maximum of \$20,000.

## FINANCIAL ASSISTANCE TERMS AND CONDITIONS

### Form and Amount

The financial assistance will be provided over a three-year period and represents a non-repayable, non-recurring financial contribution. It may reach 50% of eligible cash expenses related to the performance of activities in the Québec portion, but it will **not exceed \$500,000 over three years**. The \$500,000 amount will include the MEIE management fees (2%), as well as indirect research costs, if applicable.

## COMMUNICATION

Please note that the information provided in the identification sheet section as well as the amount of the grant are public data and may be used by the MEIE and PRIMA Québec or Prompt for promotional purposes.

If your project is approved for funding, the ministry may reserve the right to a first communication. Please communicate with PRIMA Québec or Prompt before any first communication on the project.

## PROJECT SELECTION

Following a call for proposals, projects will be submitted and their eligibility will be assessed by PRIMA and Prompt and judged by competent committees of the QuantERA network. A list of projects recommended for funding will be prepared by the QuantERA network, refer to their guide for more information on the evaluation and selection process.

PRIMA Québec and Prompt must make a funding recommendation in the form of a list of projects in order of priority by their board of directors.

The board of directors will approve the list and indicate the cut-off threshold. It will then issue recommendations that include, among other points, the title of each approved project, along with the relevant financial commitment.

## PROJECT APPROVAL

Funding recommendations and assessment reports will be forwarded to the MINISTER, in accordance with the agreement. The MINISTER may then approve projects and award co-funding according to the established parameters or refuse the co-funding of certain projects while specifying the problematic components that led to the refusal.

Project funding approval will be confirmed through an award letter that specifies the terms and conditions surrounding accountability.

## PROJECT TRACKING

When submitting the annual activity report, a project progress report (scientific and financial) containing up-to-date data for each of the active projects must be submitted.

## CONTACT – PRIMA QUÉBEC

For more information or assistance in writing the application file, do not hesitate to contact an advisor:

- Michel Lefèvre: 514 284-0211, ext. 227, [michel.lefevre@prima.ca](mailto:michel.lefevre@prima.ca)
- Sébastien Garbarino: 514 284-0211, ext. 226, [sebastien.garbarino@prima.ca](mailto:sebastien.garbarino@prima.ca)
- Stéphane Ruggeri : 514 284-0211, ext. 231, [stephane.ruggeri@prima.ca](mailto:stephane.ruggeri@prima.ca)
- Cloé Bouchard-Aubin: 514 284-0211, ext. 225, [cloe.bouchard-aubin@prima.ca](mailto:cloe.bouchard-aubin@prima.ca)

Applications must be sent as a single file in PDF (Adobe Acrobat) format by email to: [laura.salatian@prima.ca](mailto:laura.salatian@prima.ca), 514 284-0211, ext. 223.

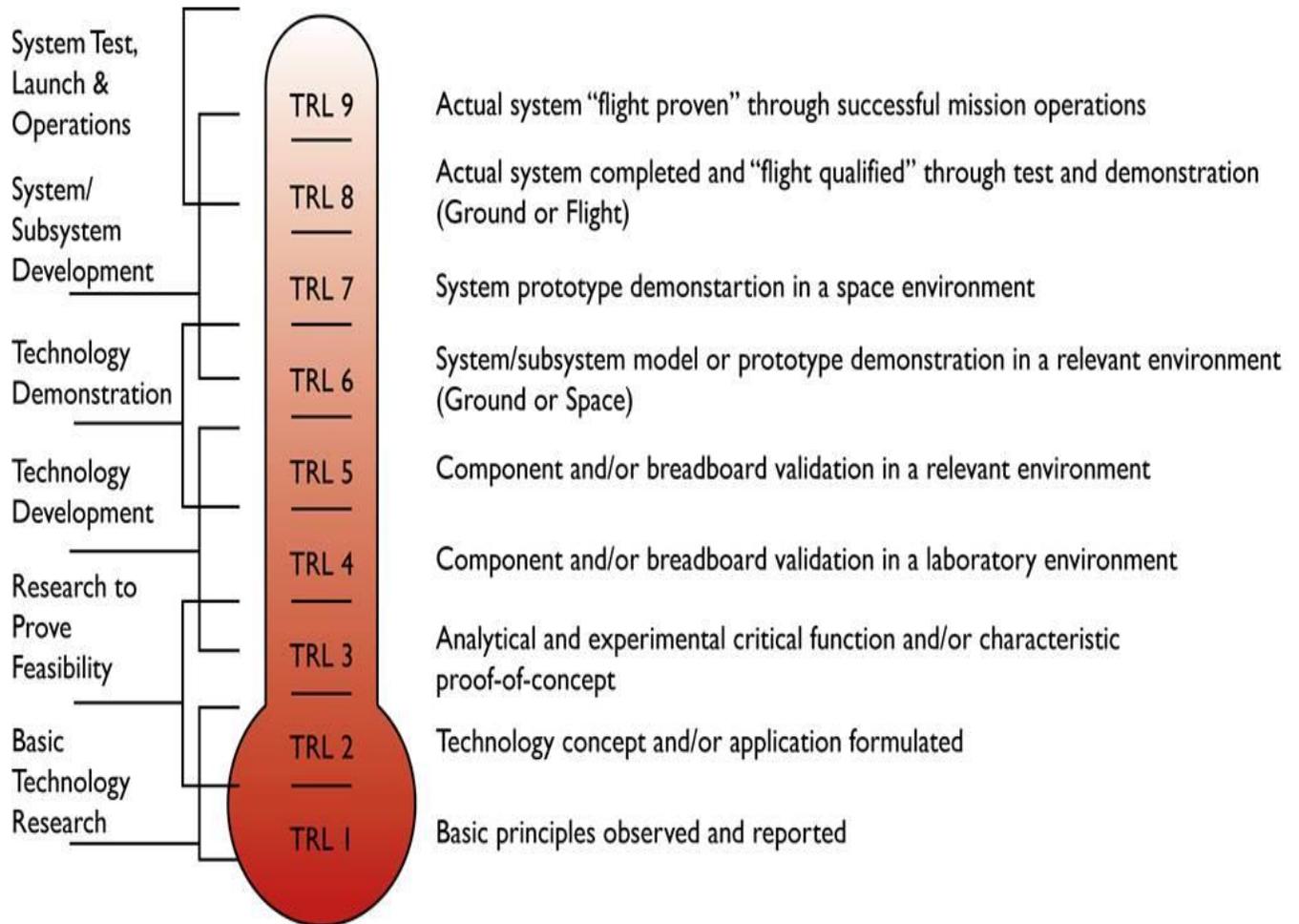
## CONTACT - PROMPT

For more information or assistance in writing the application file, do not hesitate to contact: Jinny Plourde, at 418 802-3337, [jplourde@promptinnov.com](mailto:jplourde@promptinnov.com).

## CALL FOR PROJECTS CALENDAR

Dates	Step
January 26, 2023	Pre-announcement call
February 16, 2023	Webinar – PRIMA/PROMPT
May 11, 2023	Deadline for submission of full proposals
December 2023	Notification of accepted proposals
January 2024	Start date for funded projects

# APPENDIX 1 - DEFINITION OF DIFFERENT TECHNOLOGY READINESS LEVELS (TRL)



Graphic inspired by the document: Space Systems - Definition of Technology Readiness Levels (TRL) and their criteria of assessment, ISO 16,290.

The ISO16290 standard is available for consultation at the offices of PRIMA Québec.

## APPENDIX 2- DETAILS ON ELIGIBLE TRAVEL EXPENSES

### TRAVEL EXPENSES IN QUÉBEC

Travel expenses refer to costs incurred by a person travelling outside of his or her usual work territory.

This appendix will cover travel expenses regarding certain modes of transportation, hotel accommodations and restaurant expenses. Other travel expenses, or reimbursements in excess of those established, may be authorized if necessary, but only when documented. Barring exceptional circumstances, the methods chosen must demonstrate due regard for cost saving.

The BENEFICIARY must comply with the “Directive sur les frais remboursables lors d’un déplacement et autres frais inhérents”, available on the *Conseil du trésor* website at the following address: <http://www.tresor.gouv.qc.ca/publications/secretariat/>.

On the agreement signature date, these guidelines prescribed the following rates:

#### Transportation

More economical forms of public transportation must be prioritized over personal vehicles.

With regard to personal vehicles, the following rates will be eligible according to the applicable kilometrage during the BENEFICIARY’s fiscal year:

Annual Kilometrage	Rates
1 <sup>st</sup> instalment: 1 to 8,000 km	\$0.59/km
2 <sup>nd</sup> instalment: More than 8,000 km	\$0.53/km

If the appropriate public transportation is available but the BENEFICIARY opts for a personal vehicle, the eligible rate will be reduced to \$0.148 per kilometre travelled.

#### Hotel Accommodations

The following maximum daily allowance for hotel accommodations will apply:

City	Maximum Allowance	
	Low Season <sup>5</sup>	High Season <sup>6</sup>
City of Montreal territory	\$151	\$166
Québec City territory	\$127	
The cities of Laval, Gatineau, Longueuil, Lac-Beauport and Lac-Delage	\$122	\$132
Establishments located elsewhere in Québec	\$100	\$104
All other establishments	\$95	

**These rates are based on the *Secrétariat du Conseil du trésor* guidelines and may vary.**

<sup>5</sup> From November 1 to May 31

<sup>6</sup> From June 1 to October 31

These maximum amounts do not include the Goods and Services Tax (GST), the Québec Sales Tax (QST), or the accommodation tax, which will be reimbursed where applicable.

### Restaurant Expenses

The following maximum daily allowance for restaurant expenses will be applied:

	Applicable Rate
Breakfast	\$13.75
Lunch	\$18.90
Dinner	\$28.50
<b>Total</b>	<b>\$61.15</b>

**These rates are based on the *Secrétariat du Conseil du trésor* guidelines and may vary.**

The rates shown above including taxes and service.

## TRAVEL EXPENSES OUTSIDE QUÉBEC

This section covers expenses incurred outside Québec for programs that include these costs.

City/Country	Maximum Allowance	
	Accommodations Per Day In CAD	Meals Per Day In CAD
<b>CANADA (OUTSIDE QUÉBEC)</b>		
Calgary	\$166	\$50
Charlottetown	\$148	\$50
Edmonton	\$115	\$50
Halifax	\$136	\$50
Moncton	\$148	\$50
Ottawa	\$148	\$50
Regina	\$108	\$50
Saskatoon	\$102	\$50
St. John's (Newfoundland and Labrador)	\$159	\$50
Toronto	\$184	\$60
Vancouver	\$184	\$55
Victoria	\$184	\$50
Winnipeg	\$102	\$50
Other cities	\$102	\$50
<b>AMERICA</b>	<b>In USD</b>	<b>In USD</b>
Atlanta	\$120	\$50
Boston	\$192	\$50
Chicago	\$130	\$50
Dallas	\$120	\$50
Detroit	\$120	\$50
Los Angeles	\$120	\$50
Miami	\$120	\$50
New York	\$192	\$60
Philadelphia	\$120	\$50
San Francisco	\$160	\$50
Seattle	\$120	\$50
Washington, D.C.	\$120	\$50
Other cities	\$120	\$50
Brazil	\$123	\$40
Mexico	\$177	\$43
<b>EUROPE</b>	<b>Local currency</b>	<b>Local currency</b>
Germany	€137	€60
Belgium	€137	€54
Spain	€161	€59
France	€174	€62
Italy	€218	€52
Luxembourg	€125	€52
Netherlands	€111	€61
United Kingdom	£139	£51
Switzerland	209 Francs	92 Francs

City/Country	Maximum Allowances	
	Accommodation Per Day	Meals Per Day
<b>SCANDINAVIAN COUNTRIES</b>	<b>In USD</b>	<b>In USD</b>
Denmark	\$105	\$65
Iceland	\$153	\$69
Norway	\$114	\$78
Sweden	\$127	\$55
Finland	<b>Local currency</b> €125	<b>Local currency</b> €71
<b>NEAR EAST</b>		
Israel	<b>In USD</b> \$219	\$80
<b>ASIA</b>	<b>In USD</b>	<b>In USD</b>
China	\$145	\$48
South Korea	\$159	\$57
India	\$190	\$38
Japan	\$164	\$89

**These rates are based on the *Secrétariat du Conseil du trésor* guidelines and may vary.**

These maximum amounts do not include the Goods and Services Tax (GST), the Québec Sales Tax (QST), the accommodation tax, or any other tax in effect within the relevant countries, which will be reimbursed where applicable.

Stated amounts are based on the US dollar, notwithstanding Canada and countries that use the Euro. Local currencies are used for information purposes only.

Please contact us for any other destination.

Support documents, including receipts and proof of payment, will be required and must be kept by the applicant for possible auditing purposes.